

SPRING COVE SCHOOL DISTRICT
Roaring Spring, PA

Mission Statement: The Spring Cove School Board, through an atmosphere of trust and respect, will continue to work through committees and seek input from all constituencies through the planning process built on the concept of the 'Law of the Harvest' as it strives to make the best decisions for the educational growth and development of its students.

AGENDA: The Regular Monthly Meeting of the Board of Directors of the Spring Cove School District will be held at 7:00 pm on Monday, September 15, 2014 in the District Administration Office.

Pledge of Allegiance to Flag & Moment of Silence

I. Roll Call

II. Special Recognitions or Presentations

- Health & Physical Education Teachers.

III. Recognition of Visitors

IV. Superintendent's Report

V. Approval of Agenda

- * Motion to approve the September 8, 2014 Regular Monthly Meeting agenda.

VI. Approval of Minutes

- * Motion to approve the following minutes:

- Special Meeting -- August 11, 2014.
- Committee Meeting -- August 11, 2014.
- Regular Monthly Meeting -- August 18, 2014.

VII. The following Executive Sessions were held for personnel, legal, and contract purposes:

- Prior to the August 18, 2014 Regular Monthly Meeting.
- Prior to the September 8, 2014 Special Meeting.
- Following the September 8, 2014 Committee Meeting.

VIII. New Business

A. Educational Program Committee. (Mrs. Acker-Knisely/Mrs. Mills/Dr. Murnyack-Garner)

B. Finance and Legal Committee. (Mrs. Acker-Kinsley/Mr. Gahagan/Mr. Thompson)

- * 1. Motion to approve the Financial Report for August 2014.

- * 2. Motion to approve the Schedule of Bills for August 2014 as follows:

General Fund -- August 2014	\$ 1,443,877.96
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- * 3. Motion to approve the renewal of the School Messenger Agreement for 12-Month Unlimited Notification Service in the amount of \$4,493.25.

- * 4. Motion to approve the renewal of the Technical Service Support Agreement for Automated External Defibrillators with Physio Control effective July 1, 2015 through June 30, 2016 at a cost of \$1,277.
- * 5. Motion to approve the Staffing Services Agreement with Manpower, Inc.
- * 6. Motion to approve the Science in Motion Service Contract for the 2014/15 school year in the amount of \$6,750.
- * 7. Motion to approve the transfer of \$150,000 from the District's General Fund to the District's Capital Reserve Fund.
- * 8. Motion to approve the transfer of \$2,500,000 Assigned to Capital Projects from the District's General Fund to the District's Capital Projects Fund.
- * 9. Motion to approve the renewal of the District's insurance package effective September 1, 2014 to September 1, 2015 in the amount of \$124,999.
- * 10. Motion to approve revised Policy #237 -- Electronic Devices -- in final reading.
- * 11. Motion to approve revised Policy #230.1-- Student Expenses for Conferences/Competitions -- in first reading.

C. Student Services and Activities Committee. (Mr. Biddle/ Dr. Murnyack-Garner/Mr. Smith)

1. Athletics

- * Motion to approve the appointment of Robert Mock to fill the position of Varsity Girls Basketball Coach for the 2014 winter season with a salary of \$3,472.77.

2. Cafeteria

- * Motion to approve the adjustments in daily working hours for ten Food Service employees effective August 26, 2014 as listed in the table below:

<u>BUILDING</u>	<u>EMPLOYEE</u>	<u>FROM</u>	<u>TO</u>	<u>CHANGE</u>
CHS	Michael Pollard	6.00	5.50	(0.50)
SCMS	Kristy Saylor	6.00	5.50	(0.50)
CHS	Michelle Croft	5.75	5.50	(0.25)
SCE	Darlene Nevins	5.75	5.50	(0.25)
MES	Cathy Caldwell	5.25	5.50	0.25
MES	LouAnn Kensinger	2.25	2.50	0.25
MES	Heather Wagner	2.25	2.50	0.25
SCMS	Barbara Burkett	3.25	3.50	0.25
SCMS	Beverly Giffin	3.25	3.50	0.25
SCMS	Denise Mickel	3.75	4.00	0.25

3. Extracurricular

- * a. Motion to approve the appointments and salaries for the Spring Cove Middle School Musical as listed in the table below:

<u>POSITION</u>	<u>EMPLOYEE</u>	<u>SALARY</u>
Director	Melody Brumbaugh	\$ 2,500.
Technical Director	Harold DeLozier	\$ 500.
Set & Microphone Technician	Karen Gorman	\$ 500.
Backdrops & Props	Mark Reed	\$ 500.

- * b. Motion to approve the appointment of Jody Seiler to fill the position of High School Student Council Advisor for the 2014/15 school year with a salary of \$700.19.
- * c. Motion to approve the Administrative Recognition Form for the Central Dragon Baseball Boosters and the Spring Cove Elementary PTO.

4. Transportation

- * Motion to approve the purchase of 20 additional bus cameras from AngelTrax at a cost of \$5,956.60, which includes installation.

D. Buildings and Grounds Committee. (Mr. Biddle/Miss Smith/Mr. Thompson)

- * 1. Motion to approve the purchase and installation of one curtain divider for the Martinsburg Elementary School gymnasium at a cost of \$4,904.
- * 2. Motion to approve the purchase and installation of one curtain divider for the Spring Cove Elementary School gymnasium at a cost of \$4,904.
- * 3. Motion to approve the purchase of a 2015 Ford Transit-250 Medium Roof Cargo Van at a cost of \$27,320 utilizing cooperative pricing through COSTARS, the Commonwealth purchasing program, with Tri-Star Motors of Blairsville as the local vendor.
- * 4. Motion to authorize the District administration to advertise for sealed bids for sale of the 1999 Chevrolet Express Half-Ton Cargo Van.
- * 5. Motion to approve the request for the waiver of rental fees from the Relay for Life for use of the Roaring Spring Athletic Field on June 26 & 27, 2015 with all direct costs to be billed to the organization.

E. Personnel and Executive Committee. (Mr. Butler/Mrs. Mills/Mrs. Acker-Knisely/Mr. Thompson)

1. Personnel

- * a. Motion to approve the adjustments for two custodial employees effective August 26, 2014 as listed in the table below.

<u>BUILDING</u>	<u>EMPLOYEE</u>	<u>HOURS FROM</u>	<u>HOURS TO</u>	<u>DAYS FROM</u>	<u>DAYS TO</u>
SCE	Barbara DeWitt	6.00	5.50	181	200
CHS	Pamela Hall	6.00	5.50	181	200

- * b. Motion to approve the Memorandum of Understanding with the Spring Cove Education Association for Waiver of March 1 deadline for submitting the requisite retirement letter per the terms outlined in Section I - Wage and Salary Provisions; and Section J - Payment to a Retiring Teacher of the Collective Bargaining Agreement on a one-time basis for Nancy Newlin.

- * c. Motion to approve the following addition to the District's support staff substitute list:
 - Stanley Smith, Custodial.

2. Executive

IX. Calendar of Board Events (Mr. Butler)

Monday, October 13, 2014

- Committee Meeting -- 7:00 pm -- Administration Office

Monday, October 20, 2014

- Regular Monthly Meeting -- 7:00 pm -- Administration Office

X. Positive Comments

XI. Adjournment